

*Heavenly Rest Family of Catholic Cemeteries and Crematorium
Cemetery By-laws*



*Heavenly Rest Family of Catholic Cemeteries
and Crematorium*

Heavenly Rest
St. Alphonsus
Assumption
Our Lady of the Lake
(Windsor)

Rose Hill
St. John the Baptist
(Amherstburg)

Sacred Heart
(LaSalle)



HEAVENLY REST
FAMILY OF CATHOLIC CEMETERIES
AND CREMATORIUM

June 22, 2016

***Heavenly Rest Family of Catholic Cemeteries and Crematorium
Cemetery By-laws***

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INTRODUCTION

Heavenly Rest Family of Catholic Cemeteries and Crematorium (hereinafter referred to as "Cemetery") is owned and operated by The Roman Catholic Episcopal Corporation of the Diocese of London in Ontario.

This booklet contains the By-laws of the Heavenly Rest Family of Catholic Cemeteries and Crematorium. They have been approved by the Bereavement Authority of Ontario (BAO).

These By-laws reflect time-tested Cemetery practices and have been developed based on experience. The By-laws govern all matters pertaining to the operation of the Cemetery.

By-law compliance ensures the safety of all Interment Rights Holder(s), all visitors and all cemetery employees and the maintenance of proper cemetery operations.

In addition to the By-laws, the Funeral, Burial and Cremation Services Act, 2002 and Ontario Regulation 30/11 and all Provincial, Municipal or other legal regulations shall be adhered to by all Interment Rights Holder(s), all visitors and all cemetery employees.

The By-laws may at any time be changed, amended, altered, repealed, rescinded or added to, upon the approval of the Management of the Catholic Cemeteries of the Diocese of London and the Bereavement Authority of Ontario (BAO).

The Cemetery is a sacred place blessed by the Church and shall at all times be operated in a manner that is consistent with the Roman Catholic faith, teachings and beliefs. As such, scattering rights are not available.

GLOSSARY OF TERMS

Burial: The word "Burial" may be used throughout this By-law as a general word for interments, entombments and inurnments.

By-laws: The rules and regulations under which the Cemetery and Crematorium operates.

Care and Maintenance Fund: As a requirement under Provincial legislation, a portion of the purchase price of all Interment Rights, and the prescribed amount payable upon installation of monuments and markers is contributed into an irrevocable trust fund – the Care and Maintenance Fund. Income from the Care and Maintenance fund is used to provide general care and maintenance of the Cemetery.

Certificate of Interment Rights: A document, issued by the Cemetery once Interment Rights have been paid in full, specifying the ownership of the Interment Rights and associated memorialization rights.

Columbarium: A structure containing individual compartments or niches for the placement of cremated human remains.

Crypt: An individual compartment in a mausoleum for the entombment of human remains.

Disinterment: The removal of human remains, including cremated human remains, from a closed or sealed gravesite, crypt or niche.

Entombment: The opening and closing of a crypt for human remains.

FBCSA: The Funeral, Burial and Cremation Services Act, 2002, as amended from time to time.

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Gravesite or Grave: Any Interment Right (adult, cremation or child/infant) which permits a marker to be set flush and level with the ground in the marker space; or which permits the erection of a monument in the monument space, or attached to an adjacent feature wall as defined in the Interment Rights Certificate.

Interment: The opening and closing of a gravesite (in-ground) for human remains or cremated human remains.

Interment Rights: The right to require or direct the burial of human remains or cremated human remains in a gravesite, crypt or niche.

Interment Rights Holder: As determined by the Cemetery, a person, firm, or corporation holding the right to direct the burial or disinterment of human remains, cremated human remains, and associated memorialization in an Interment Right as registered in the Cemetery records.

Inurnment: The opening and closing of a niche for cremated human remains.

Marker: A memorial constructed of bronze or granite, set flush and level with the ground in the marker space of a gravesite, except where attached to the feature wall adjacent to the gravesite. The marker is the property of the Interment Rights Holder.

Marker Space: Unless otherwise specified on the Interment Rights Certificate, that portion of the gravesite(s) designated to contain the marker.

Mausoleum: A structure or building containing individual compartments - Crypts or Niches for the placement of human remains or cremated human remains.

Memorials: All Markers or Monuments, Mausoleum Crypt Fronts or Columbarium Niche Fronts and any other form used to inscribe the names of individuals interred, entombed or inurned within the Cemetery. All Memorials are the property of the Interment Rights Holder except for the Mausoleum Crypt Fronts and Columbarium Niche Fronts and Feature Wall. In addition, any item affixed to or intended to be affixed to the Mausoleum Crypt Fronts and Columbarium Niche Fronts are the property of the Interment Rights Holder. Only the marker can be attached to the Feature Wall.

Monument: An upright (above-ground) memorial, constructed of granite or bronze material, installed within the designated monument space of a gravesite. The Monument is the property of the Interment Rights Holder.

Monument Base: That portion of the monument, constructed of granite and set on the concrete monument foundation to provide stability and protection for the monument die. The Monument Base is the property of the Interment Rights Holder.

Monument Die: Those portions of the monument set on the monument base, containing the design and memorial inscription. The Monument Die is the property of the Interment Rights Holder.

Monument Foundation: The in-ground concrete foundation, constructed the equivalent size of the monument base.

Monument Space: Unless otherwise specified on the Interment Rights Certificate, that portion of the gravesite(s) designated to contain the monument.

Niche: An individual compartment in a mausoleum or columbarium for the inurnment of cremated human remains.

Purchaser: The individual(s) purchasing the Interment Right, products or services. The Purchaser does not hold or maintain the right to direct Burials, Disinterments or Memorialization unless they are registered as the Interment Rights Holder(s) and are so named on the Interment Rights Certificate.

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HEAVENLY REST
ST. ALPHONSUS
ASSUMPTION
OUR LADY OF THE LAKE
(Windsor)

ROSE HILL
ST. JOHN THE BAPTIST
(Amherstburg)

SACRED HEART
(LaSalle)

1.0 GENERAL INFORMATION

These by-laws are adapted for the above cemeteries unless indicated differently.

1.1 Hours of Operation

Office Hours - main office-Heavenly Rest Cemetery and Crematorium, 5005 Howard Avenue, Windsor ON N9H 1Z5:

Please contact the Cemetery office at 519-969-4836 to obtain hours of operation.

Cemetery Grounds Visitation Hours: Interment Rights Holder(s) and the general public can visit the Cemetery grounds during daylight hours.

Mausoleum Visitation Hours: All card holders can visit inside the mausoleum during the following hours:

April 1 to October 31	8:00 a.m. to 9:00 p.m.
November 1 to March 31	8:00 a.m. to 7:00 p.m.

The Cemetery restricts the entrance of our mausoleums to crypt/niche holders and relatives. Any additional entrance cards may be purchased at the cemetery office for a minimal fee.

The Cemetery reserves the right to restrict access to the Cemetery for such purposes as it considers appropriate in its sole discretion.

Burial Hours: Burials will be carried out between the hours of 8:30 a.m. to 3:00 p.m. Monday through Saturday. Additional service charges will apply for Saturday burials, as well as all burials arriving at the Cemetery after 3:00 p.m. No Burials may take place on Sunday. No Burials may take place on any legal holiday unless approval has been granted by the Cemetery, in which case additional service charges will apply.

Cremation Hours: Cremations will be accepted between the hours of 7:30 a.m. to 3:30 p.m. Monday through Saturday. No Cremations may take place on Sunday. No Cremation may take place on any legal holiday unless approval has been granted by the Cemetery, in which case additional service charges will apply.

1.2 Private Property: All Cemeteries are privately owned lands. Interment Rights Holder(s) and the public may visit the Cemetery at their own risk and shall be governed by the following:

- **Damage to Property:** No one may damage, destroy, remove or deface any property in or belonging to the Cemetery;
- **Vehicles:** Vehicles within the Cemetery shall be driven at a speed less than 15 km/hr. At no time shall such vehicles park or drive on the grass. Owners of vehicles will be held liable for any damage caused by their drivers or vehicles;

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- **Improper Conduct:** In the sole opinion of the Cemetery, any person whose actions, conduct, behaviour, or attire disturbs the decorum of the Cemetery, or who violates these By-laws, may be required to leave the Cemetery grounds;
- **Dogs, Cats and Pets:** Dogs, cats and pets are not permitted on Cemetery property. Guide dogs are permitted;
- **Special Events:** Special Events are only permitted with the prior approval of the Cemetery;
- **Soliciting:** Canvassing, soliciting, advertising or distributing business cards in the Cemetery is prohibited, as is the placing or displaying of any manufacturer's, monument dealer's, or quarry's name, insignia or trademark in any form;
- **Photographing, Filming, or Video-Taping:** Photographing, filming, or video-taping of any part of the Cemetery may only take place with the prior approval of the Cemetery;
- **Roller Blades and Skateboards:** The use of roller blades and skateboards is strictly prohibited within the Cemetery;
- **Bicycles:** To ensure the safety of our employees and visitors in the Cemetery, bicycles are prohibited within the Cemetery grounds unless the bicycle is being used as means of transportation. All bicycles must be operated in a safe manner that respects the needs of families and only on cemetery roads at a speed less than 10 km/hour. Bicycle racing is strictly prohibited;
- **Jogging:** With respect to all services occurring within the Cemetery, no jogging will be permitted within the Cemetery.

1.3 Liability for Loss or Damage: The Cemetery assumes no liability or responsibility for the loss of, or damage to, any gravesite, mausoleum crypt, columbarium niche, monument, marker, or article that may be placed on an Interment Right save and except as noted below.

The Cemetery only assumes liability if, during the course of performing routine cemetery operations, the Cemetery or its employees or authorized representatives should cause damage to any gravesite, mausoleum crypt, columbarium niche, monument, or marker. The liability shall be limited to the extent of the physical damage caused, and the Cemetery shall make a reasonable effort to correct the damage.

The Cemetery is not responsible for loss or damage from any causes beyond its reasonable control, whether the damage or loss be direct or collateral.

The Cemetery disclaims all responsibility for loss or damage from causes beyond its reasonable control, and especially from damage by an Act of God, the elements, earthquakes, war, common enemy, air raids, invasions, insurrections, riots, order of any military or civil authority, thieves, vandals, strikers, malicious mischief makers, explosions, unavoidable accidents or any cause similar or dissimilar beyond the reasonable control of the Cemetery whether the damage be direct or collateral. In the event it becomes necessary to reconstruct or repair monuments or memorials, in any section, including gravesites, crypts or niches, the Cemetery may give a 90-day written notice of the necessity for such repair to the Interment Rights Holder on record. The notice shall be considered given once sent by registered mail addressed to the current Interment Rights Holder at his/her address stated on Cemetery records.

1.4 Ownership of Memorials: All Memorials are the property of the Interment Rights Holder except for the Mausoleum Crypt Fronts and Columbarium Niche Fronts and Feature Wall. In addition, any item affixed to or intended to be affixed to the Mausoleum Crypt Fronts and Columbarium Niche Fronts are the property of the Interment Rights Holder. Only the marker can be attached to the Feature Wall.

1.5 Public Access to Information: The Cemetery is committed to protecting the privacy of its Interment Rights Holders. We collect, use and disclose personal information as required by governing federal and provincial legislation. We do not rent, sell, or trade personal information lists. Individuals may request their personal information in writing at any time to ensure that it is correct and current or to edit it. Contact the Cemetery to access the public register.

- Provincial legislation requires all Ontario cemeteries to maintain a public register that is available to the public during regular office hours.

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1.6 Notice of Change of Address: Each Interment Rights Holder shall notify the Cemetery of any change of his/her address. Notice sent to the Interment Rights Holder at the last address according to the Cemetery's record shall be deemed to have been received by him/her when in the ordinary course of post it would have reached him/her at the address in the Cemetery's records.

1.7 Changes in By-laws: The Cemetery may, from time to time, change the By-laws in order to best serve the interests of its cemeteries and the Interment Rights Holders. Public notice indicating pending changes will be posted at the entrance to the Cemetery and placed in a local newspaper.

All changes to the By-laws are subject to the approval of the Management of the Catholic Cemeteries of the Diocese of London and the Bereavement Authority of Ontario (BAO).

1.8 Right to Re-Survey: The Cemetery expressly reserves the following rights and privileges to be exercised from time to time in accordance with any governing Provincial legislation in effect at the time:

- To re-survey, enlarge, construct a building or structure, alter, and/or diminish all or any portion of the Cemetery;
- To lay out, establish, close, eliminate, or otherwise modify or change the location of roads, walks, or drives;
- To create or remove easements and rights of way over and through all of the Cemetery premises for the purpose of installing, maintaining, or operating utility or communication lines, drains, irrigation systems, or for any other cemetery purpose provided that no interments or sale of Interment Rights have taken place in these areas;
- No easement or right of interment is granted to any Interment Rights Holder in any road, drive or walk within the Cemetery, but such road, drive or walk may be used as a means of access to the Cemetery as long as the Cemetery devotes such road, drive or walk to that purpose.

1.9 Supporting Documentation: Where the person(s) to exercise or to deal with Interment Rights is/are not the person whose name appears on the Interment Rights Certificate, the Cemetery may require such person(s) to produce, at his/her sole expense, such documentation as the Cemetery may require to establish the legal right of such person(s) to exercise or to deal with such Interment Rights.

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2.0 INTERMENT RIGHTS PURCHASES, SALES AND TRANSFERS

2.1 Contracts: All Purchasers of Interment Rights must sign a contract with the Cemetery. Terms and conditions of sale are detailed in the contract.

2.2 Cancellation of Interment Rights: Cancellation within 30 day Cooling-off Period: Provided a Burial has not taken place, the Purchaser has the right to cancel an Interment Rights Contract within thirty (30) days of signing the Interment Rights Contract by providing written notice of the cancellation to the Cemetery. The Cemetery will refund all monies paid by the Purchaser within thirty (30) days from receipt of the written notice.

Cancellation after 30 day Cooling-off Period: Interment Rights if not paid in full: If after thirty (30) days, payment has not been made in full and the Interment Rights have not been exercised, the Purchaser may cancel the Interment Rights specified in the Contract by providing written notice of the cancellation to the Cemetery in accordance with the Cemetery By-laws. The Cemetery will cancel the Contract and issue a refund to the Purchaser for the amount paid for the Interment Rights less any amount contributed to the Care and Maintenance Fund, within thirty (30) days from receipt of the written notice. The Purchaser cannot sell or transfer the Interment Rights to a third party if payment has not been made in full.

Cancellation after 30 day Cooling-off Period: Interment Rights if paid in full: The Cemetery is not required to repurchase unused Interment Rights.

2.3 Ownership of Interment Rights: Ownership of all cemetery lands remain vested with The Roman Catholic Episcopal Corporation of the Diocese of London in Ontario at all times. Interment Rights Holders acquire only the right to direct the Burial or Disinterment of human remains, cremated human remains and associated memorialization in an Interment Right subject to the By-laws. Ownership of Interment Rights do not transfer from the Cemetery until all monies due under the Interment Rights Contract are paid at which time the Interment Rights Certificate will be issued.

2.4 Care and Maintenance Fund: As required by sections 166 and 168 of Regulation 30/11 under the FBCSA, a portion of the purchase price of all Interment Rights and a prescribed amount for Monuments and Markers must be paid by the Cemetery into the Care and Maintenance Fund. Income from the fund is used to provide general care and maintenance of the Cemetery. Payments to the Care and Maintenance Fund are not refundable except when Interment Rights are cancelled within the 30 day Cooling-off Period (see 2.2 above).

2.5 Private Re-sale or Transfer of Interment Rights after 30 day Cooling-off Period:

- ALL RE-SALES OR TRANSFERS OF INTERMENT RIGHTS MUST BE CARRIED OUT THROUGH THE CEMETERY IN ACCORDANCE WITH THE FBCSA AND THE CEMETERY BY-LAWS.
- The Interment Rights Holder is permitted to sell or transfer their Interment Rights to another person, firm or corporation, subject to the rules and regulation in the FBCSA and in the By-laws.
- The Cemetery is not required to re-purchase unused Interment Rights.
- The selling price cannot exceed the current amount as listed in the Cemetery price list.
- The Sale or Transfer is not complete and is not recognized by the Cemetery until the Sale and Transfer Endorsement Form has been duly executed by the transferor, transferee and Cemetery and any balance outstanding on account has been paid in full.
- Sales and transfers shall be subject to applicable administrative fees as noted in the Cemetery price list.

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2.6 Endorsement of Sale or Transfer:

- The original Interment Rights Certificate must be returned to the Cemetery.
- If the original Interment Rights Certificate cannot be produced, the Cemetery must verify ownership of the Interment Rights.
- Acceptable photo identification and proof of ownership of the Interment Rights must be presented with the return of the original Interment Rights Certificate.
- Once the Sale and Transfer Endorsement Form is completed and all applicable fees and outstanding balances have been paid, a new Interment Rights Certificate will be issued within 14 days in the name of the Transferee(s) for those Rights being transferred and another in the name of the Transferor for those Rights being retained.

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3.0 BURIALS

3.1 Authorization, Information and Documents Required for a Burial:

Written Permission of Interment Rights Holder: Interment Rights Holder(s) must visit the Cemetery office and provide written direction and authorization prior to a Burial taking place. Should the Interment Rights Holder be the deceased, direction must be provided in writing by the legal representative. If Burial of someone other than the Interment Rights Holder is to take place, written permission of the Interment Rights Holder(s) must be delivered to the Cemetery before the Burial taking place. Telephone, facsimile or e-mail orders for Burials are not permitted.

Proof of Registration of Death: A Burial permit issued by the local municipality or equivalent document showing that the death has been registered must be provided to the Cemetery office before a Burial may take place. A Certificate of Cremation must be submitted to the Cemetery office before a Burial of cremated remains may take place.

Information Required: For each Burial of human remains, a written statement providing such information as may be required by the Cemetery must be submitted to the Cemetery office so that an accurate register may be kept in accordance with provincial legislation. The Cemetery will require a copy of the deceased's Will as well as Proof of Identification for all legal representative(s).

Payment: Terms and conditions of sale are detailed in the contract.

Where sales are pre-arranged on the time payment plan, and a death occurs, terms are cash or within 30 days of time of use of the Interment Rights. An Interment Rights Certificate is issued to the Interment Rights Holder(s) when payment in full is made.

Authorization of Social Services Agency: Instruction from a social services administrator must be submitted to the Cemetery office before a Burial assisted by a Social Services Agency may take place.

3.2 Notice Required: The Cemetery office shall be given a minimum of 48 hours notice for each Burial of human remains or cremated human remains.

3.3 Opening and Closing of Interment Rights: The opening and closing of graves, crypts and niches may be performed only by the Cemetery. Only equipment owned or leased by the Cemetery shall be used in performing interments.

To ensure safe conditions are maintained at all times, families wishing to witness the closing of a gravesite shall remain a minimum of 20 feet from the open gravesite, or as directed by the Cemetery.

Every effort will be made to complete a Burial on the assigned day and time. If due to inclement weather conditions, health and safety concerns, or conditions beyond the Cemetery's control, a Burial cannot be made at the scheduled time, the Cemetery reserves the right to establish a temporary set up, and the Burial shall be completed as soon as possible at a later time.

The Cemetery retains the right of passage over every gravesite so that cemetery operations may be performed effectively.

The Cemetery retains the right to temporarily relocate a monument or marker so that cemetery operations involving the opening and closing of a gravesite may be performed.

The opening of a gravesite for interment necessitates the temporary mounding of earth on adjacent gravesites. The Cemetery reserves the right to determine the location for the temporary mound and will make reasonable efforts to restore adjacent gravesites to their original condition as soon as possible following the closing of the gravesite.

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3.4 Number of Interments in a Single Adult Gravesite – All Sections in all our Cemeteries: As of March 1, 2015, all sections in all our Cemeteries, a maximum of two interments may be allowed in any single adult gravesite unless otherwise specified on the document for the purchase of the Interment Rights.

- Cremated remains of up to one person may be interred in a single adult gravesite of which a casket containing human remains has been buried.
- A maximum of two interments of cremated remains may be allowed in a single adult gravesite.

A maximum of two adult interments may be allowed in areas designated as double depth. In areas designated for double depth, the first interment must be at the lower level.

No double depth interments are permitted in the Amherstburg Cemeteries.

3.5 Closed Caskets: Human remains must be delivered to the Cemetery for Burial in a closed casket. Under no circumstances may an employee of the Cemetery open or close a casket.

In the case of cremated remains, the cremated remains must be delivered to the Cemetery for Burial in a closed bronze cremation urn, an urn vault or container. The acceptable material for an urn should be bronze for interment of cremated remains. If a bronze urn is not used, an urn vault must be used. If the bronze urn(s) is not purchased through the Cemetery, it must be approved prior to burial taking place.

3.6 Outer Containers (Vaults): It is recommended that caskets be interred in a proper container (vault) for all interments of human remains. The acceptable material for a container (vault) should be concrete for adult interments. It is recommended that all baby interments be in a sealed container (vault).

3.7 Scattering/Co-Mingling/Separating Cremated Remains: Scattering, Co-Mingling and Separating of cremated remains is prohibited by the Cemetery and/or Crematorium.

3.8 Contagious Diseases: It is a legal requirement that the Cemetery be notified that a death is a result of contagious disease, prior to arrangements being made for the Burial.

In the event that a contagious disease has been confirmed, the Cemetery reserves the right to adhere to recognized Health and Safety practices.

The Cemetery may designate the hour and manner in which Burials may be made.

The human remains of persons who have died from contagious diseases may be removed only with the consent of the local medical officer of health or other public official having authority.

Human remains of persons who have died from contagious diseases will not be accepted for temporary storage.

3.9 Pets or Other Animals: Only human remains shall be interred, entombed or inurned in the Cemetery. Burial of animals is not permitted in the Cemetery.

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4.0 DISINTERMENTS

4.1 Requirements for Disinterment of Caskets, Containers (Vaults) or Cremated Remains:

Written Permission of Interment Rights Holder: Human remains may be disinterred provided that the Interment Rights Holder(s) visits the Cemetery office and provide written direction and authorization prior to a Disinterment taking place. Should the Interment Rights Holder be the deceased, direction must be provided in writing by the legal representative. Telephone, facsimile or e-mail orders for Disinterments are not permitted.

A certificate from the local medical officer of health must be received at the Cemetery office before a Disinterment of casketed human remains may take place. A certificate from the local medical officer of health is not required for the Disinterment of cremated remains.

Disinterments may also be ordered by certain public officials without the consent of the Interment Rights Holder(s) and/legal representative(s).

Disinterments shall be completed in accordance with the FBCSA.

Information Required: For each Disinterment of human remains, a written statement providing such information as may be required by the Cemetery must be submitted to the Cemetery office so that an accurate register may be kept in accordance with provincial legislation. The Cemetery will require a copy of the deceased's Will as well as Proof of Identification for all next of kin/legal representative(s).

Payment: All prescribed fees must be paid in advance.

4.2 Disinterments: Disinterments may be performed only by the Cemetery and only equipment owned or leased by the Cemetery shall be used in the process.

To ensure safe conditions are maintained at all times, families wishing to witness the Disinterment shall remain a minimum of 30 feet from the opening in an area designated by the Cemetery. The Cemetery reserves the right to disallow any witnessing of the Disinterment if it feels at its sole discretion that the health or safety of anyone present may be at risk.

Any disinterment where the human remains are entombed in a mausoleum interior crypt must have an enviro-seal/liner provided by the cemetery.

The raising and lowering of remains from standard depth to extra depth is considered a Disinterment.

If Interment Rights are sold back to the Cemetery, any monuments or markers are to be removed before the transfer can be completed. The cost for the removal of the memorials and foundations shall be paid by the individual(s) authorizing the transfer.

4.3 Scheduling of Disinterments: Disinterments will be completed at a day and time designated by the Cemetery.

4.4 Damage to Casket or Container (Vault) During Disinterments: The Cemetery will not be responsible for damage to any casket or container (vault) which occurs during the course of the Disinterment. Should severe deterioration of the casket or container (vault) occur, the disinterment may be stopped at the sole discretion of the Cemetery.

The Cemetery will not be responsible for damage to any cremation urn or cremation outer container which occurs during the course of the Disinterment. Due to the length of time a cremation urn has been buried and/or the conditions to which it has been exposed, the Cemetery cannot guarantee that it can retrieve a cremation urn or cremation container buried in a Gravesite. The condition of any cremation urn, or cremation container disinterred may be unstable, in which case, a replacement urn/urn vault may be required at the expense of the party authorizing the removal.

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The Cemetery may require any casket, outer container (vault), cremation urn or cremation outer container that has been replaced to be removed from the Cemetery for disposal. All costs shall be born by the party authorizing the Disinterment. Under no circumstances can a used casket be directed to a crematorium for disposal.

4.5 Contagious Diseases: It is a legal requirement that the Cemetery be notified that a death is a result of contagious disease, prior to arrangements being made for the Disinterment.

In the event that a contagious disease has been confirmed, the Cemetery reserves the right to adhere to recognized Health and Safety practices.

The human remains of persons who have died from contagious diseases may be Disinterred only with the consent of the local medical officer of health or other public official having authority.

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5.0 CORRECTION OF ERRORS

5.1 Correction of Errors: The Cemetery may, to correct any error that may have been made by it either in making a Burial or Disinterment or in the description, transfer or granting of Interment Rights, either cancel such grant and substitute and grant in lieu thereof other Interments Rights of equal value and similar location, other Interment Rights of equal value and similar location as far as its reasonably possible and as may be selected by the Cemetery, or refund the money paid on account for the purchases of said Interment Rights. In the event of any such error that may involve the Interment or Disinterment of the remains of any persons or person in any Interment Right, the Cemetery with the permission of the local Medical Officer of Health and Interment Rights Holder, may remove and re-inter the remains in such other Interment Rights of equal value and similar location as is reasonably possible as may be substituted and granted in lieu thereof.

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6.0 MEMORIALIZATION

A. General

It is understood that there are memorials already in the cemetery installed many years ago that do not conform to these restrictions. For any further memorials that may be installed that are larger or smaller, the Cemetery reserves the right to obtain a detail drawing on the shape, size, and type of bronze/granite of the memorial in order to approve it prior to installation.

There may be cases to install a memorial to match an existing memorial, approval must be granted by the Cemetery prior to manufacturing. The purpose of the prior approval is to ensure the long term safety. For monuments, a special foundation, thicker die and special fastening may be required. Industry guidelines will be the guiding principle for these special case monuments. Please note: only granite and bronze is allowed for any new installations, even if concrete is there presently.

The Cemetery reserves the right to remove at its sole discretion any memorial or inscription which is not in keeping with the dignity, decorum and Catholicity of the Cemetery as determined by the Cemetery.

No memorial shall be installed in the Cemetery unless the payment to the Care and Maintenance Memorial Fund is paid in full to the Cemetery.

No memorial, monument base or monument foundation of any description shall be placed, moved, altered, or removed without permission from the Cemetery.

Any memorials which are above ground are considered a monument and pays the prescribed fees.

6.1 Material and Finish of Memorials: All memorials shall be constructed of granite and/or bronze material unless otherwise approved in Section 6.9. No concrete is used except for foundations for monuments.

The minimum and maximum percentages of the several components of bronze shall be as follows:

	<u>Minimum</u>	<u>Maximum</u>
Copper	85%	88%
Zinc	4.5%	6%
Tin	5%	6%
Lead	1.5%	5%
All other elements in total not to exceed		1%

6.2 Unstable Memorials: Should any memorial or private mausoleum present a risk to public safety because it has deteriorated to the point of becoming unstable, the Cemetery shall do whatever it deems necessary by way of repairing, resetting, or laying down the memorial or private mausoleum or any other remedy so as to remove the risk.

6.3 Removal of Memorials: Memorials or inscriptions purchased by anyone other than the Interment Rights Holder(s) may be removed by the Cemetery upon the written request of the Interment Rights Holder(s). The Cemetery reserves the right to remove at its sole discretion any memorial or inscription which is not in keeping with the dignity and decorum of the Cemetery as determined by the Cemetery.

6.4 Memorials not Permitted: The Cemetery does not permit any of the following:

- Corner markers;
- Granite ledgers or slabs of any material;
- Statuary or crosses attached to the memorial;
- Pillow slants/hickey memorials – these types of memorials are permitted on certain sites at St. Alphonsus, Assumption, Our Lady of the Lake and Amherstburg Cemeteries.

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6.5 Moving Corner Posts or Number Markers: Only the Cemetery or person(s) authorized by the Cemetery may move corner posts or number markers, where permitted.

6.6 Requirements to Place an Inscription on a Memorial: The Cemetery requires the written consent of the Interment Rights Holder(s) and an order form detailing the inscription to be placed on the memorial prior to the placement of the inscription. Only inscriptions which, at the sole discretion of the Cemetery, are in keeping with the dignity and decorum of the Cemetery as determined by the Cemetery will be permitted.

6.7 Inscription Rights on Memorials Owned by the Cemetery: Inscription rights vary according to location, design and material. To ensure quality control, consistency and integrity of design, inscriptions on memorials owned by the Cemetery must be approved by the Cemetery and placed by the Cemetery.

6.8 Installation of Memorials: Only the Cemetery may install markers, monument foundations and in-ground bronze vases.

B. Monuments

Monuments may be located in designated locations of the cemeteries. Please consult with the Cemetery first to determine the allowed monument and location.

All monuments must consist of a concrete foundation, a die and a base.

6.9 Approval of Monument Design: A monument, private mausoleum or other structure shall be erected only after its design, dimensions, plans and specifications relative to the material, construction, proposed location, and all attachments and sculpture are submitted to and approved by the Cemetery.

6.10 Material and Finish of Monuments: All monuments shall be constructed of granite and/or bronze material unless otherwise approved in Section 6.9. No concrete is used except for foundations for monuments. See Section 6.1 for bronze components.

6.11 Only One Monument to a Gravesite: Only one monument shall be erected within the monument space on any single gravesite.

6.12 Monument Location: Monuments shall be centered at the head of the gravesite in the designated monument space. Monuments shall be kept within the perimeter of the designated monument space and shall not encroach on any other gravesite.

6.13 Monument Foundations: Concrete monument foundations are required to maintain the stability of all monuments and shall be installed by the Cemetery in the designated monument space at the expense of the purchaser.

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6.14 Size of Monument for Upright Sections at Heavenly Rest: Heavenly Rest Cemetery Upright Sections are as follows: St. Peter Section, St. Rafqa Section, St. Nicholas (Macedonian) Section, Vietnamese Section, St. Paul Section, St. Anthony Section, as well as any new section which may be developed for the placement of upright monuments. These sections allow for upright monuments on certain sites, please consult with the Cemetery.

Size of Monument for Upright Section at Amherstburg Cemeteries: Amherstburg Cemeteries Upright Section is the Garden of Peace Section, as well as any new section which may be developed for the placement of upright monuments. This section allows for upright monuments on certain sites, please consult with the Cemetery.

SINGLE MONUMENT FOR SINGLE ADULT GRAVE

Minimum

<u>Type</u>	<u>Length</u>	<u>Thick</u>	<u>Height</u>
Die	24"	8"	24"
Base	36"	14"	8"

Maximum

<u>Type</u>	<u>Length</u>	<u>Thick</u>	<u>Height</u>
Die	24"	8"	30"
Base	36"	14"	8"

DOUBLE MONUMENT FOR TWO ADULT GRAVESITES

Minimum

<u>Type</u>	<u>Length</u>	<u>Thick</u>	<u>Height</u>
Die	42"	8"	24"
Base	54"	14"	8"

Maximum

<u>Type</u>	<u>Length</u>	<u>Thick</u>	<u>Height</u>
Die	48"	8"	30"
Base	60"	14"	8"

All dies must have vertical sides and look rectangular in shape.

The maximum width of the monument base is conditional upon the width of the gravesite(s) on which it is installed and the overall size of the monument.

Minor scraping of the monument base due to grass/lawn maintenance is considered to be normal wear.

Neither the length nor width of the die and no part of a monument may exceed the length or width of the monument base.

A tolerance of a quarter inch (¼") may be permitted over or under the approved specified dimensions.

Unique designs for monuments, which deviate from this By-law, must be submitted to and approved by the Cemetery prior to manufacturing.

6.15 Veterans Section, Row – 19 at Heavenly Rest Cemetery: This particular row in the Veterans Section of Heavenly Rest has been designated for upright memorials for Veterans killed in action. Uprights in this row will be as designed by the Minister of Defense and in keeping with the same style, color and size, please consult with the Cemetery.

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6.16 Size of Family Estate Monuments for Heavenly Rest Cemetery and Amherstburg Cemeteries: Family Estate are located throughout the Cemetery with various monument designs and sizes. Size and design must be approved by the Cemetery prior to manufacturing.

<u>Minimum</u>				<u>Maximum</u>			
Type	<u>Length</u>	<u>Thick</u>	<u>Height</u>	Type	<u>Length</u>	<u>Thick</u>	<u>Height</u>
Die	96"	10"	42"	Die	108"	12"	60"
Base	108"	16"	8"	Base	158"	18"	12"

6.17 Outdoor Private Mausoleums-Lawn Crypts at Heavenly Rest Cemetery: Outdoor private mausoleums-lawn crypts are located throughout the Cemetery with various designs and sizes. Size and design must be approved by the Cemetery prior to manufacturing.

6.18 Size of Monuments for Upright Sections at St. Alphonsus Cemetery; Assumption Cemetery; Our Lady of the Lake Cemetery and Amherstburg Cemeteries-(other than Garden of Peace): At these particular cemeteries there are restrictions on the location of an upright monument, depending on section. The size of monuments varies as well, please consult with the Cemetery.

6.19 Inscriptions on the Back of Monument Die: The surname and a monument design are permitted on the back of the monument die facing an adjacent gravesite. Given names, dates of birth and death, epitaphs, etc. are also permitted. Interment Rights Holders must understand that, in some instances, the view of the inscription or design placed on the back of the monument could be blocked by the erection of a monument on an adjacent gravesite.

6.20 Inserts and Emblems: Inserts and emblems (exclusive of pictures and photos) made of bronze, granite or stainless steel are permitted on monuments.

6.21 Pictures, Etchings and Photographs on Monuments: The Cemetery requires the written consent of the Interment Rights Holder(s) prior to the placement of any pictures, etchings or photographs on the monument. Pictures, etchings or photographs must be manufactured in a permanent, weather resistant material. Pictures, etchings or photographs of a non-permanent material will be removed and disposed of by the Cemetery without notification.

The Cemetery does not accept any responsibility or liability for the pictures, etchings or photographs on monuments should the pictures, etchings or photographs become lost, faded, cracked, damaged, or need to be removed.

6.22 Pillow/Hickey Memorials: These particular style memorials are allowed at all of our cemeteries except for Heavenly Rest. There are restrictions on the location of a pillow/hickey memorial depending on section. The size of these memorials varies as well, please consult with the Cemetery.

6.23 Lanterns and Vases: Bronze or granite lanterns and vases may be attached to the monument. Lanterns must be made of an unbreakable, heat-resistant glass or of a fire-resistant plastic material, and must be installed a minimum separation of one (1) inch from the monument die.

Lanterns must be fully enclosed on all sides by means of a door or lid.

C. Markers

6.24 Marker Materials: All Markers must be made of bronze or granite material. No concrete is allowed. See Section 6.1 for bronze components.

Bronze Markers and Granite Bases: All bronze markers must be attached to a granite base using a minimum of four or more anchor lugs prior to installation. Granite bases must be no less than four (4) inches in thickness.

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A vase may be incorporated into the marker, it must be of sufficient strength to protect the vase in an inverted position. The vase must be attached with a chain long enough to invert.

Granite Markers: Granite Markers shall be four (4) inches in thickness. No white litho is allowed for the engraving.

A vase may be incorporated into the marker, it must be of sufficient strength to protect the vase in an inverted position. The vase must be attached with a chain long enough to invert.

6.25 Types of Markers: The Cemetery may specify certain gravesites on which only bronze markers or granite markers may be installed.

6.26 Setting and Location of Markers: All markers shall be set flush with the ground. Markers shall be centered at the head of the gravesite in the designated marker space. Markers shall be kept within the perimeter of the designated marker space and shall not encroach on any other gravesite.

6.27 Size of Markers: The following total overall size of markers (dimension of marker including base) shall apply:

Heavenly Rest Cemetery Flat Marker Sections are as follows: St. Michael, St. John the Baptist, St. Joseph, St. Ann, St. Theresa, St. Joan of Arc, St. Thomas, St. Rose, St. Vincent de Paul, St. Patrick, St. Rafqa—Rows 1 through 8 (flat bronze only), St. Jerome, Veterans—all Rows except Row-19, Cremation Garden, St. Girard, Stillborn and Angel Group. These sections allow for flat bronze or granite markers only, flush to the ground. Certain sites in the Upright Sections of Heavenly Rest also allow for flat markers. All memorials must be approved by the Cemetery prior to manufacturing.

	<u>Maximum Total Size</u>	<u>Minimum Total Size</u>
Single Adult Gravesite	40" wide x 28" high	20" wide x 10" high
Single Cremation Gravesite	24" wide x 14" high	20" wide x 10" high
Single Children/Infant Gravesite	24" wide x 14" high	16" wide x 8" high

Amherstburg Cemeteries Flat Markers and Memorials sitting to a maximum of four (4) inches above ground level Sections are as follows: St. Basil, St. Thomas, Range 5, Range 6, Range 7 – Memorials are allowed only in the specified area of a gravesite. This specified area is located at the head of the gravesite only, unless Cemetery approved. They shall be either flush with the ground or sitting to a maximum of four (4) inches above ground level. The material must only be of bronze or granite. No concrete is allowed. The minimum and maximum sizes stated in section 6.27 apply. All memorials must be approved by the Cemetery prior to manufacturing.

Amherstburg Cemeteries Flat Marker Sections are as follows: St. Francis Section, St. John Baptist-Range 8 Section - Markers are allowed only in the specified area of a gravesite. This specified area is located at the head of the gravesite only, unless Cemetery approved. All markers shall be flush with the ground. The material must only be of bronze or granite. No concrete is allowed. The minimum and maximum sizes stated in section 6.27 apply. All markers must be approved by the Cemetery prior to manufacturing. Statuary or crosses are not permitted.

Amherstburg Cemeteries: Old Sections of Both Cemeteries: The location and type of memorial is to be determined and approved by the Cemetery. Monuments, markers flat with the ground, memorials sitting to a maximum of 4 inches above ground, as well as pillow/hickey memorials may be allowed depending on the section, existing conditions of the section and is consistent with the area. There may be cases to install a memorial to match an existing memorial. Approval must be granted by the Cemetery prior to manufacturing.

Only granite and bronze is allowed for any new installation even if concrete is there presently. The minimum and maximum sizes stated in section 6.27 apply.

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St. Alphonsus/Assumption/Our Lady of the Lake Cemeteries Flat Marker Sections: At these particular cemeteries there are restrictions on the location of flat markers, depending on section. The size of markers varies as well, please consult with the Cemetery.

6.28 Feature Wall - St. Peter's Section at Heavenly Rest: The Cemetery allows for a 24" wide x 18" high bronze marker for each adult gravesite in designated areas of St. Peter's Section. A companion bronze marker 48" wide x 18" high may also be allowed. No vase may be incorporated in the marker. The Cemetery will allow a permanent vase on the site in the designated area. It must be of bronze material and be of sufficient strength to protect the vase in an inverted position. The vase must be attached with a chain long enough to invert. The base of the vase must be granite. An appropriate size picture and frame will also be allowed in the designated area of the bronze marker. In certain cases, a second flat marker may be required to memorialize a burial of cremated remains. Only a flat marker flush to the ground will be permitted. The minimum size is required, providing it fits in the designated area. The second marker will be installed in the designated area.

6.29 Second Flat Marker: In certain cases, a second flat marker may be required to memorialize a burial of cremated remains on an adult site. The minimum size is required providing it fits in the designated area. The second marker will be installed next to the existing marker where possible.

6.30 In-ground Permanent Vases: In some cases, a marker was purchased and installed with a vase incorporated in the marker. For markers purchased without a vase, the Cemetery will allow a permanent vase on the site in the designated area. It must be of bronze material and be of sufficient strength to protect the vase in an inverted position. The vase must be attached with a chain long enough to invert. The base of the vase must be granite.

6.31 Pictures, Etchings and Photographs on Markers or Vases: The Cemetery requires the written consent of the Interment Rights Holder(s) prior to the placement of any pictures, etchings or photographs on the marker or vases. Pictures, etchings or photographs must be manufactured in a permanent, weather resistant material. Pictures, etchings or photographs of a non-permanent material will be removed and disposed of by the Cemetery without notification.

The Cemetery does not accept any responsibility or liability for the pictures, etchings or photographs on markers or vases should the pictures, etchings or photographs become lost, faded, cracked, damaged, or need to be removed.

6.32 Memorial Tree Program: Trees purchased through the Memorial Tree Program supplied only by the Cemetery are allowed. The Cemetery reserves the right to dedicate areas for planting as well as determining the species of the trees within the Cemetery. All Memorial Tree Programs come with a bronze plaque. The bronze plaque will follow the approved standard layout of all Memorial Tree Program plaques.

6.33 Memorial Bench Program: Benches purchased through the Memorial Bench Program supplied only by the Cemetery are allowed. The Cemetery reserves the right to dedicate areas for placement of the benches within the Cemetery. All Memorial Bench Programs come with a bronze plaque. The bronze plaque will follow the approved standard layout of all Memorial Bench Program plaques.

Memorial Benches are not to be used in place of a memorial.

D. Private Mausoleums, Family Estate Columbariums and Other Architectural Structures placed in the Cemeteries

6.34 Private Mausoleums, Family Estate Columbariums and other Architectural Structures: The exterior of all structures must be constructed of granite material, unless in the case of an architectural structure only, otherwise approved as an "exceptional circumstance". Should an Interment Rights Holder propose the use of materials other than granite for an architectural structure, as an "exceptional circumstance", detailed design information and drawings must be submitted to the Cemetery. As part of this information package – at minimum, a complete specification of materials proposed to replace

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granite for such architectural structure must be included highlighting manufacturer's product information, detail information concerning warranties of the products proposed and reference contact information of other cemeteries or companies who have used these products. The Cemetery may require further information, depending upon the circumstances. The General Manager of the Cemetery must approve in writing an "exceptional circumstance" for an architectural structure, and may take advice from such professionals as he considers appropriate in the circumstances. For clarity, as the Cemetery is required to maintain architectural structures in perpetuity, the designation of an "exceptional circumstance" for an architectural structure will not be the norm, and the Interment Rights Holder must satisfy the Cemetery of the appropriateness of the "exceptional circumstance".

6.35 The Cemetery and Government Approval Required: Approval from the Cemetery and the governing municipality and provincial governments is required prior to construction.

6.36 Set Back From Existing Interment Rights Required: Private mausoleum, family estate columbariums and other architectural structures greater than 2 m (6.6 ft) in height and 15 cu m (529.72 cu ft) in volume cannot be constructed immediately adjacent to existing gravesites. Governing provincial legislation requires a minimum setback of 4.57 m (15 ft) between a private mausoleum and existing gravesites. Local municipal building codes must be complied with.

Other architectural structures will be reviewed on a site specific basis.

Site specific restrictions will be described in detail within the contract between the Interment Rights Holder and the Cemetery. Included in the contract will be a site survey including all details including site boundaries, building location, sidewalks or patios, fences and gardens. The survey will identify adjacent buildings, roadways or any other cemetery features. Any known setbacks will be included. This survey will include a key diagram identifying the exact location within the cemetery and reference to the municipality governing the Cemetery. True north will also be highlighted. This survey plan will be prepared and signed by an Ontario Land Surveyor.

6.37 The Cemetery Approval of Structure Required: The Cemetery reserves the right to review, amend and has final approval of all design and structural drawings for private mausoleums and other architectural structures placed in the Cemetery. All design and structural drawings must be stamped by an Ontario Licensed Professional Engineer. The Cemetery reserves the right to charge a fee for the required design and structural drawings review process.

6.38 All General Contractors are chosen by the Cemetery: The Cemetery reserves the exclusive right to review, qualify and choose all general contractors with a formal contract developed between the general contractor chosen and the Cemetery. The general contractor must abide by all Cemetery By-laws and more specifically the Contractor By-laws outlined in Section 13.

6.39 Mausoleum Footings and Foundations: The Cemetery reserves the exclusive right to review, amend and approve the footings and foundations. These structural drawings must be stamped by an Ontario Licensed Professional Engineer. A charge for this service will be collected from the Interment Rights Holder prior to the start of construction.

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7.0 CARE OF BURIAL RIGHTS

7.1 General Care of Burial Rights: Income from the Care and Maintenance portion of the Interment Right purchase is trusted in a fund according to the Funeral, Burial and Cremation Services Act, 2002 and used to maintain, secure and preserve the Cemetery grounds. An example of routine maintenance services covered by the Care and Maintenance Fund include:

- Re-levelling and sodding or seeding of Gravesites;
- Maintenance of cemetery roads, sewers and water systems;
- Maintenance of perimeter walls and fences;
- Maintenance of cemetery landscaping;
- Maintenance of mausoleums and columbariums;
- Repairs and upkeep of cemetery maintenance buildings and equipment.

To the extent that income from the Memorial Care and Maintenance Fund permits, the Cemetery will stabilize, and secure markers and monuments within the Cemetery.

The planting or trimming of trees and shrubs on existing individual gravesites, preparation of flower beds, cleaning of memorials, and other special services are deemed to be additional to services outside of those services covered by the Care and Maintenance Fund, for which a reasonable charge is made. Complete information and estimates may be obtained from the Cemetery office. Any of the above mentioned will be removed by the Cemetery if they interfere with Cemetery work or appear to be a safety hazard without notification. This excludes private family estates.

7.2 Planting and Care of Burial Rights: Pruning of dwarf trees and shrubs and maintenance of flowerbeds on existing gravesites where allowed is not looked after under the general care and maintenance of the Cemetery. Flowerbed maintenance, pruning, fertilizing, watering, etc., are the sole responsibility of the Interment Rights Holder(s).

The Cemetery reserves the right to remove any plant material that has become unsightly, neglected, overgrow the memorial, or infringe on an adjacent gravesite, the plant material will be removed by the Cemetery without notification.

Interment Rights Holder(s) understand that plant material may have to be removed to facilitate a burial within a gravesite.

7.3 Hazardous Items: No items are permitted that if they were damaged would become a safety hazard such as glass, plastic or light metal material. They will be removed by the Cemetery without notification.

7.4 Planting Restrictions: No trees, shrubs or flowerbeds of any kind are permitted on gravesites.

Trees purchased through the Memorial Tree Program are allowed, see section 6.32.

7.5 Borders, Fences, etc.: No borders, fencing, railing, walls or ledgers are allowed.

7.6 Grading of Lots and Cutting Sod: Only the Cemetery or those authorized by the Cemetery may cut or remove sod or soil or in any other way change the surface of a gravesite or any surrounding area in the Cemetery.

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7.7 St. Girard Section of Heavenly Rest Cemetery: The following guidelines have been created for the St. Girard Section (baby section) of Heavenly Rest Cemetery:

- Each gravesite is allowed three (3) small items;
- Each of these items should be properly secured;
- The items should not exceed a size of 8 inches in width, 8 inches in depth or 12 inches in height;
- No fencing of any kind;
- No other items will be allowed, additional items will be removed by the Cemetery, without notification;
- The Cemetery is not responsible for damaged or missing items;
- Wilted flowers will be removed.

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8.0 ARTICLES PLACED ON INTERMENT RIGHTS

8.1 General: The Cemetery is committed to supporting a broad array of religious and ethnic preferences and diligent to create a respectful and dignified resting place for the multi-cultural communities that we serve.

The Cemetery reserves the right to regulate the articles placed on gravesites that pose a threat to the safety of all Interment Rights Holders, visitors to the Cemetery and Cemetery employees, prevent the Cemetery from performing general cemetery operations, or are not in keeping with the dignity and decorum of the Cemetery. Prohibited articles will be removed and disposed of without notification.

Flowers placed on a gravesite for a funeral shall be removed by the Cemetery after a reasonable time to protect the sod and maintain the tidy appearance of the Cemetery.

The Cemetery reserves the right to disallow or remove quantities of memorial wreaths or flowers considered to be excessive and that diminishes the otherwise tidy appearance of the Cemetery.

To assist Interment Rights Holder(s), the following is a sample of articles that are prohibited from being placed on gravesites within the Cemetery:

- articles made of hazardous materials such as glass, ceramics, or corrosive metals;
- loose stones or sharp objects;
- trellises or arches;
- chairs;
- benches-unless purchased through the memorial bench program, see section 6.33.

8.2 Temporary Wooden Crosses: Temporary wooden crosses are not permitted.

8.3 Candles, Incense or Flammable Articles: Lighted candles, incense, oil lamps or other flammable articles are not permitted.

Any damage caused by candles, incense, oil lamps or flammable articles is the direct and total responsibility of the Interment Rights Holder(s). The Cemetery does not assume any liability in this regard.

The Cemetery may remove at its sole discretion, any such article and dispose of it without notification.

8.4 Borders, Fences and Walls: In order to facilitate cemetery maintenance and operations, borders, curbs, coping, fences, railings, walls, ditches, hedges or other articles are not permitted to define the perimeter of a gravesite, and will be removed and disposed of by the Cemetery without notification.

8.5 Fresh Flowers on Cemetery Grounds: Only fresh flowers, placed in approved bronze/metal flower vase adjacent to the memorial are permitted between April 1st to October 31st of each year. Fresh flowers that have become unsightly and empty flower vases that cannot be turned down into the ground in a receptacle will be removed and disposed of by the Cemetery without notification. Bronze vases will be inverted after October 31.

8.6 Winter Wreaths and Solar Lights on Cemetery Grounds: Winter wreaths and solar lights are permitted only between November 1st and March 31st of each year. Winter wreaths must be properly secured on a metal stand. In order to prepare the grounds for spring, we ask that you remove your winter wreath(s) and solar light(s) prior to March 31st. Wreaths and solar lights not removed by March 31st will be removed and disposed of by the Cemetery without notification.

8.7 Hanging Baskets: Hanging baskets are not permitted.

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8.8 Responsibility for Articles: Articles placed on gravesites, mausoleum crypts or columbarium niches are the sole responsibility of the Interment Rights Holder(s). The Cemetery is not responsible for the loss of or damage to any articles placed within the Cemetery.

Articles left on gravesites during the winter months are subject to deterioration and damage, and impede cemetery operations. It is recommended that Interment Rights Holder(s) remove all articles and tokens of remembrance from the gravesite during the winter months.

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9.0 MAUSOLEUM CRYPTS

9.1 Number of Entombments in a Crypt at Heavenly Rest Cemetery:

There shall be no entombment or inurnment in a crypt that has been already sealed.

- **Single Crypt** – Not more than one casket shall be placed in a single crypt.

Only one cremated remains may be interred in a single crypt in addition to the casket but only prior to or simultaneous with the interment of such casket. Failing this, a crypt may only be opened with the prior permission of the Medical Officer of Health or equivalent authority and the Interment Rights Holder(s). All cost shall be borne by the party authorizing the disinterment or re-opening procedure. The placement of the cremated remains will depend on the space available after the casket interment.

A maximum of two cremated remains may be interred in a single crypt in which no casket has been or will be placed. The two cremated remain interments do not have to be done simultaneously.

- **Tandem Crypt** – Not more than two interment rights shall be placed in a tandem crypt. Combinations are as follows:
 - two full caskets;
 - one full casket and one cremation;
 - two cremations.
- **Double Crypt** – Not more than two interment rights shall be placed in a double crypt. Combinations are as follows:
 - two full caskets;
 - one full casket and one cremation per crypt unit, only if entombed simultaneously;
 - two cremations per crypt unit, where no casket has been or will be placed.

9.2 Number of Entombments in a Crypt at Amherstburg Cemeteries:

- **Single Crypt** – Not more than one casket shall be placed in one single crypt.

Only one cremated remains may be interred in a single crypt in addition to the casket but only prior to or simultaneous with the interment of such casket. Failing this, a crypt may only be opened with the prior permission of the Medical Officer of Health or equivalent authority and the Interment Rights Holder(s). All cost shall be borne by the party authorizing the disinterment or re-opening procedure. The placement of the cremated remains will depend on the space available after the casket interment.

A maximum of two cremated remains may be interred in a single crypt in which no casket has been or will be placed. The two cremated remain interments do not have to be done simultaneously.

- **Double Crypt** – Not more than two interment rights shall be placed in a double crypt. Combinations are as follows:
 - two full caskets;
 - one full casket and one cremation per crypt unit, only if entombed simultaneously;
 - two cremations per crypt unit, where no casket has been or will be placed.

9.3 Payment: Terms and conditions of sale are detailed in the contract.

Where sales are pre-arranged on the time payment plan, and a death occurs, terms are cash or within 30 days of time of use of the Interment Rights. An Interment Rights Certificate is issued to the Interment Rights Holder(s) when payment in full is made.

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9.4 Furniture: All furniture in the mausoleums will be positioned at the discretion of the Cemetery and only by the Cemetery. Any furniture not purchased by the Cemetery will be removed without notification.

9.5 Sealing after Entombment: Only the Cemetery may open and seal Crypts for entombments. This applies to the inside sealer and the crypt front.

9.6 Witnessing an Entombment: The entombment of remains may be witnessed by those present at the funeral service, however, the Cemetery reserves the right to disallow any witnessing if it is felt the safety of anyone present would be at risk.

9.7 Crypt Inscriptions and Adornments on Memorials Owned by the Cemetery: To ensure quality control, desired uniformity and standard of workmanship, the Cemetery reserves the right to inscribe all crypt fronts or install all bronze lettering, bronze plaques, bronze vases, bronze adornments, bronze emblems, and ceramic or photoplex pictures within bronze frames on crypt fronts. Approved samples are on display at the Cemetery office. Any unauthorized adornment or emblem will be removed and disposed of without notice and at the expense of the Interment Rights Holder(s). No persons other than the Cemetery shall remove or alter crypt fronts.

St. Francis Mausoleum:

Phase 1, 2, & 3 Interior and Exterior

Phase 5 Exterior

These phases of St. Francis Mausoleum shall have bronze crypt plaques. All crypt plaques and accessories shall be manufactured in the same approved design, colour, size and layout to ensure quality control, desired uniformity and standard workmanship. All plaques and accessories must be presented to the Cemetery prior to installation for approval.

Crypt Plaques: All crypt plaques shall be of bronze material with a dark bronze finish.

A single crypt plaque shall be 24" wide x 18" high in size.

A double crypt plaque shall be 48" wide x 18" high in size.

Eternal Light or Bronze Vase: A maximum of two accessories may be added to the crypt plaque, an eternal light or bronze vase. Eternal lights must be battery operated and be of a rectangular shape with cross on top. Eternal lights may be locking or non-locking. The bronze vase shall be in two pieces. A bronze ring holder with a cross design on the front. The vase shall be a bronze colour 7.5 inches in length, an opening of 4 inches at the top with the bottom of 1.5 inches.

Porcelain, Ceramic or Photoplex Pictures: Porcelain, ceramic or photoplex pictures, not exceeding 9 cm wide x 12 cm high, in oval shape, together with a bronze frame, not exceeding the exterior dimensions of 10 cm wide x 13 cm high, will be permitted only on Crypts. No pictures or frames may be attached to the crypt except those supplied or approved by the cemetery.

St. Francis Mausoleum:

Phase 4, 5, 6 & 7 Interior

These phases of St. Francis Mausoleum shall have bronze letters.

All crypt lettering and accessories shall be manufactured in the same approved design, colour, size and layout to ensure quality control, desired uniformity and standard workmanship.

Crypt Letters and Applications: All letters and applications shall be of bronze material. The number, size and placement shall be determined by the size of the crypt shutter.

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Bronze Vase/Light Combination: Vase/light combination with electric wiring are pre-installed in these designated areas and are mandatory.

Porcelain, Ceramic or Photoplex Pictures: Porcelain, ceramic or photoplex pictures, not exceeding 9 cm wide x 12 cm high, in oval shape, together with a bronze frame, not exceeding the exterior dimensions of 10 cm wide x 13 cm high, will be permitted only on Crypts. No pictures or frames may be attached to the crypt except those supplied or approved by the cemetery.

Resurrection Mausoleum:

Building 1, 2, 3 & 4 Exterior

Building 5 & 6 Exterior and Interior

Building 7 Exterior

Amherstburg Mausoleum

These buildings shall have bronze letters.

All crypt lettering and accessories shall be manufactured in the same approved design, colour, size and layout to ensure quality control, desired uniformity and standard workmanship.

Crypt Letters and Applications: All letters and applications shall be of bronze material. The number, size and placement shall be determined by the size of the crypt shutter.

Bronze Vase/Light Combination: Vase/light combination with electric wiring shall be installed in the designated areas. All vase/light combination are mandatory on all crypt shutters which face the pond area.

Porcelain, Ceramic or Photoplex Pictures: Porcelain, ceramic or photoplex pictures, not exceeding 9 cm wide x 12 cm high, in oval shape, together with a bronze frame, not exceeding the exterior dimensions of 10 cm wide x 13 cm high, will be permitted only on Crypts. No pictures or frames may be attached to the crypt except those supplied or approved by the cemetery.

Holy Trinity Mausoleum: Exterior and Interior Crypts

St. Alphonsus Cemetery Mausoleum: Exterior Crypts:

Holy Trinity Mausoleum and St. Alphonsus Cemetery Mausoleum shall have engraving on the crypt shutters.

All engraving shall be manufactured in the same approved design, colour, size and layout to ensure quality control, desired uniformity and standard workmanship. All engraving must be presented to the Cemetery prior to installation for approval.

All crypt shutters are engraved with a roman style inscription with white litho paint.

Eternal Light or Bronze Vase: A maximum of two accessories may be added to the crypt shutter, an eternal light or bronze vase. Eternal lights must be battery operated and be of a rectangular shape with cross on top. Eternal light may be locking or non-locking. The bronze vase shall be in two pieces. A bronze ring holder with a cross design on the front. The vase shall be a bronze colour 7.5 inches in length, an opening of 4 inches at the top with the bottom of 1.5 inches.

Porcelain, Ceramic or Photoplex Pictures: Porcelain, ceramic or photoplex pictures, not exceeding 9 cm wide x 12 cm high, in oval shape, together with a bronze frame, not exceeding the exterior dimensions of 10 cm wide x 13 cm high, will be permitted only on Crypts. If a picture frame is not used, the photo must be embedded into the crypt front. No pictures or frames may be attached to the crypt except those supplied or approved by the cemetery.

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9.8 Floral Arrangements from Funeral Services: Floral tokens from services may be placed in a designated area outside the Mausoleums and will be removed and disposed of the same day without notification.

9.9 Floral Arrangements on Outdoor Crypt Fronts: Artificial and fresh cut flowers in bronze vases attached to Crypts are permitted any time provided that they do not encroach on adjacent Crypts. Artificial and fresh cut flowers that have become unsightly will be removed and disposed of without notification.

9.10 Floral Arrangements on Indoor Crypt Fronts: Only artificial flowers are permitted and only in the bronze vases or electrical vase/light combination units attached to the Crypts. Floral tokens must not encroach on adjacent Crypts. Live or cut flowers are not permitted. Artificial flowers that have become unsightly will be removed and disposed of without notification.

9.11 Floral Arrangements or Statues inside the Mausoleums: No floral arrangements or statues are permitted inside the mausoleums. Any floral arrangements or statues placed on any furniture or ledges will be removed and disposed of without notification.

9.12 Personal Mementos: Up to two (2) small personal mementos no more than 3 inches in overall size for crypts may be allowed if incorporated into the floral arrangement. Examples of this can be a small wallet photo, medallion or ribbon. The personal memento(s) shall not encroach on adjacent crypts.

9.13 Rosary: One traditional rosary wrapped around the light or bronze vase is acceptable. The rosary shall not encroach on adjacent crypts.

9.14 Cards/Poems: Cards/poems may only be displayed for durations of one week prior to and one week after the following occasions: Christmas, Easter, Mother's Day and Father's Day. For birthdays, wedding or death anniversaries, kindly note the date of the anniversary on the front of the card in order to alert cemetery staff (same duration applies). No musical greeting cards permitted.

9.15 Articles on Floor/Ground: Any articles placed on the floor or ground are deemed to be prohibited articles, and shall not be allowed in any part of the mausoleums. Prohibited articles will be removed and disposed of without notification.

All other articles to the crypt which is not covered in Sections 9.8 – 9.15 will be removed and available for pick-up at the cemetery office. These items will be kept for a period of 60 days, after which they will be disposed of without notification. The cemetery assumes no responsibility for the loss of, or damage to items removed from the mausoleums under these circumstances.

9.16 Security: Interment Rights Holders and the public are encouraged to visit the mausoleums during posted Cemetery visitation hours. Where key or entry card is provided, Interment Rights Holders will receive one (1) key or entry card to the mausoleum per crypt or niche at the time of purchase. Additional/replacement keys or entry cards may be purchased from the Cemetery office for a minimal fee.

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10.0 NICHE COLUMBARIUMS

10.1 Number of Inurnments in a Niche at Heavenly Rest Cemetery:

Single Niche – Only one inurnment of cremated human remains is permitted within a single niche

Double Niche – A maximum of two inurnments of cremated human remains are permitted within a double niche.

Family Niche – A maximum of three inurnments of cremated human remains are permitted within a family niche.

10.2 Number of Inurnments in a Niche at St. Alphonsus Cemetery:

Single Niche – Only one inurnment of cremated human remains is permitted within a single niche

10.3 Number of Inurnments in a Niche at Amherstburg Cemeteries

Single Niche – Only one inurnment of cremated human remains is permitted within a single niche

Double Niche – A maximum of two inurnments of cremated human remains are permitted within a double niche.

Family Niche – A maximum of three inurnments of cremated human remains are permitted within a family niche.

10.4 Payment: Terms and conditions of sale are detailed in the contract.

Where sales are pre-arranged on the time payment plan, and a death occurs, terms are cash or within 30 days of time of use of the Interment Rights. An Interment Rights Certificate is issued to the Interment Rights Holder(s) when payment in full is made.

10.5 Sealing after Inurnment: Only the Cemetery may open and seal niches for inurnments. This applies to the inside sealer and the niche front.

10.6 Witnessing an Inurnment: The inurnment of cremated remains may be witnessed by those present at the funeral service, however, the Cemetery reserves the right to disallow any witnessing if it is felt the safety of anyone present would be at risk.

10.7 Niche Inscriptions and Adornments on Memorials Owned by the Cemetery: To ensure quality control, desired uniformity and standard of workmanship, the Cemetery reserves the right to inscribe all niche fronts or install all bronze lettering, bronze plaques, bronze vases, bronze adornments, bronze emblems, porcelain, ceramic or photoplex pictures, bronze frames and bronze stands on marble niche fronts or within glass niche fronts. Approved samples are on display at the Cemetery office. Any unauthorized adornment or emblem will be removed and disposed of without notification and at the expense of the Interment Rights Holder(s). No persons other than Cemetery employees shall remove or alter niche fronts.

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St. Francis Mausoleum: Niche Columbariums - Interior

Phase 1 – Columbarium A & B

Phase 2 – Columbarium D, G & H

Phase 3 – Columbarium C, E & F

All Niches are Marble Front

Marble Front Niches: Marble front niches may contain urn(s) of any material.

Marble front niches shall have a niche wreath. All niche wreaths shall be manufactured in the same approved design, colour, size and layout to ensure quality control, desired uniformity and standard workmanship. All niche wreaths must be presented to the Cemetery prior to installation for approval.

Niche Wreaths: All niche wreaths shall be of bronze material with a dark bronze finish.

All Niche Wreaths shall be 11" wide x 8" high in size.

Bronze Vase: All niche wreaths come with two vases incorporated into the niche wreath.

Porcelain, Ceramic or Photoplex Picture: A porcelain, ceramic or photoplex picture, along with a bronze frame is permitted, where room allows. No picture or frame may be attached to the niche except those supplied or approved by the Cemetery.

St. Francis Mausoleum: Niche Columbariums

Phases – 3, 4, 5, 6 & 7 Interior

All Niches are of either Marble or Glass Front.

Resurrection Mausoleum: Niche Columbariums

Building 5 & 6 Interior

All Niches are Glass Front Niches.

Amherstburg Mausoleum: Niche Columbariums

Walls A, B, C & D Interior

All Niches are Glass Front Niches.

Marble Front Niches: Marble front niches may contain urn(s) of any material.

Marble front niches shall have bronze lettering and shall be manufactured in the same approved design, colour, size and layout to ensure quality control, desired uniformity and standard workmanship.

Bronze Vase: One small bronze niche vase may be installed per niche.

Porcelain, Ceramic or Photoplex Picture: A porcelain, ceramic or photoplex picture, along with a bronze frame is permitted. No picture or frame may be attached to the niche except those supplied or approved by the Cemetery.

Glass Front Niches: Glass front niches may contain only bronze, clear coat finished metal, glass, porcelain, granite or marble urns. No unsealed finish metal or wooden urns of any kind are allowed. Urns not made of these materials will not stand the test of time; therefore, the Cemetery assumes no responsibility for the deterioration of any urn purchased which was not manufactured of these materials. All urns must be of a commercial production quality. No homemade urns are allowed to be used. For those urns not purchased through the Cemetery made of metal, a metal content analysis of the urn must be supplied to the Cemetery for review prior to acceptance of the urn for use. If the urn(s) is not purchased through the Cemetery, it must be approved for use prior to inurnment taking place.

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The Cemetery does guarantee that urns purchased through the Cemetery will fit into the purchased glass front niche. The Cemetery has experienced many cases where urns purchased from outside sources – do not fit into the purchased glass front Niche. This discovery takes place at point of the final inurnment prayer service. This is very upsetting for families who have experienced this. Therefore, should an urn be purchased from an outside source – it is the family's responsibility to bring the urn to the Cemetery before the final inurnment to actually test fit the urn into the niche. Usual opening and closing charges apply for this required test fit requirement.

If the urn(s) chosen is unable to be engraved – name plates which will be placed on a stand can be inserted into the niche. All name plates and stands not supplied directly by the Cemetery must be presented to the Cemetery for approval prior to manufacture and use. Handmade items are not allowed.

Bronze urn(s) with suitable engraved identification is permitted. The engraving shall either be directly on the bronze urn, on a name plate which will attach to the bronze urn, or on a name plate which will be placed on a stand and inserted into the niche. All engraving, name plates and stands not supplied directly by the Cemetery must be presented to the Cemetery for approval prior to manufacture and use. Handmade items are not allowed.

Bronze Vase: One small bronze niche vase may be installed per niche.

Porcelain, Ceramic or Photoplex Picture: A porcelain, ceramic or photoplex picture, on a bronze stand is permitted. No picture or frame may be placed inside the niche except those supplied or approved by the Cemetery.

An etched picture/plaque on a bronze stand is also permitted.

A limit of one (1) personal memento will be permitted per inurnment. The Cemetery must approve the item prior to their placement in the niche, this will be done prior to the inurnment date. The Cemetery must supervise the insertion and/or removal of item into or out of the niche. The Cemetery reserves the exclusive right to open and close the niche, and requires the written permission of the Interment Rights Holder(s) before the placement of the article within the niche. The opening and closing charge will apply should the Interment Rights Holder(s) wish to remove or change the item or article within the niche.

Resurrection Mausoleum: Niche Columbariums

Building 1, 2 & 3 Exterior

All Niches are Granite Front Niches.

Granite Front Niches: Granite front niches may contain urn(s) of any material.

Granite front niches shall have niche plaques and shall be manufactured in the same approved design, colour, size and layout to ensure quality control, desired uniformity and standard workmanship. All niche plaques must be presented to the Cemetery prior to installation for approval.

Niche Plaques: All niche plaques shall be of bronze material with a dark bronze finish.

A single niche plaque shall be 13" wide x 11" high in size.

A double niche plaque shall be 24" wide x 11" high in size.

Bronze Vase: One small bronze niche vase may be installed per niche.

Porcelain, Ceramic or Photoplex Picture: A porcelain, ceramic or photoplex picture, along with a bronze frame is permitted. No picture or frame may be attached to the niche except those supplied or approved by the cemetery.

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Grandfather Clock Niches: The grandfather clock style niches are placed throughout St. Francis Mausoleum and Resurrection Mausoleum and are of glass front.

A maximum of three inurnments of cremated human remains are permitted within the grandfather clock niche.

Grandfather clock niches may contain only bronze, clear coat finished metal, glass, porcelain, granite or marble urns. No unsealed finish metal or wooden urns of any kind are allowed. Urns not made of these materials will not stand the test of time; therefore, the Cemetery assumes no responsibility for the deterioration of any urn purchased which was not manufactured of these materials. All urns must be of a commercial production quality. No homemade urns are allowed to be used. For those urns not purchased through the Cemetery made of metal, a metal content analysis of the urn must be supplied to the Cemetery for review prior to acceptance of the urn for use. If the urn(s) is not purchased through the Cemetery, it must be approved for use prior to inurnment taking place.

If the urn(s) chosen is unable to be engraved – name plates which will be placed on a stand can be inserted inside the grandfather clock niche. All name plates and stands not supplied directly by the Cemetery must be presented to the Cemetery for approval prior to manufacture and use. Handmade items are not allowed.

Bronze Urn(s) with suitable engraved identification is permitted. The engraving shall either be directly on the bronze urn, on a name plate which will attach to the bronze urn, or on a name plate which will be placed on a stand and inserted inside the grandfather clock niche. All engraving, name plates and stands not supplied directly by the Cemetery must be presented to the Cemetery for approval prior to manufacture and use. Handmade items are not allowed.

Porcelain, Ceramic or Photoplex Picture: A porcelain, ceramic or photoplex picture, on a bronze stand is permitted. No picture or frame may be placed inside the grandfather clock niche except those supplied or approved by the Cemetery.

An etched picture/plaque on a bronze stand is also permitted.

A limit of one (1) personal memento will be permitted per inurnment. The Cemetery must approve the item prior to their placement in the clock, this will be done prior to the inurnment date. The Cemetery must supervise the insertion and/or removal of item into or out of the clock. The Cemetery reserves the exclusive right to open and close the clock, and requires the written permission of the Interment Rights Holder before the placement of the article within the clock. The opening and closing charge will apply should the Interment Rights Holder(s) wish to remove or change the item or article within the clock.

Holy Trinity Mausoleum: Exterior Niches

St. Alphonsus Cemetery Mausoleum: Exterior Niches:

All Niches are Granite Front.

Granite Front Niches: Granite front niches may contain urn(s) of any material.

Holy Trinity Mausoleum and St. Alphonsus Cemetery Mausoleum Niches are granite front and shall have engraving. All engraving shall be manufactured in the same approved design, colour, size and layout to ensure quality control, desired uniformity and standard workmanship. All engraving must be presented to the Cemetery prior to installation for approval.

All niche shutters are engraved with a roman style inscription with white litho paint.

Bronze Vase: One small bronze niche vase may be installed per niche.

Porcelain, Ceramic or Photoplex Pictures: A porcelain, ceramic or photoplex picture, along with a bronze frame is permitted. No picture or frame may be attached to the niche except those supplied or approved by the Cemetery.

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10.8 Floral Arrangements from Funeral Services: Floral tokens from services may be placed in a designated area outside the mausoleums and will be removed and disposed of the same day without notification.

10.9 Floral Arrangements on Outdoor Niche Fronts: Artificial and fresh cut flowers in bronze vases attached to niches are permitted any time provided that they do not encroach on adjacent niches. Artificial and fresh cut flowers that have become unsightly will be removed and disposed of without notification.

10.10 Floral Arrangements on Indoor Niche Fronts: Only artificial flowers are permitted and only in the bronze vases attached to the niches. Floral tokens must not encroach on adjacent niches. Live or cut flowers are not permitted. Artificial flowers that have become unsightly will be removed and disposed of without notification.

10.11 Floral Arrangements or Statues inside the Mausoleums: No floral arrangements or statues are permitted inside the mausoleums. Any floral arrangements or statues placed on any furniture or ledges will be removed and disposed of without notification.

10.12 Personal Mementos: Up to two (2) small personal mementos no more than 2 inches in overall size for niches may be allowed if incorporated into the floral arrangement. Examples of this can be a small wallet photo, medallion or ribbon. The personal memento(s) shall not encroach on adjacent niches.

10.13 Rosary: One traditional rosary wrapped around the bronze vase is acceptable. The rosary shall not encroach on adjacent niches.

10.14 Cards/Poems: Cards/poems may only be displayed for durations of one week prior to and one week after the following occasions: Christmas, Easter, Mother's Day and Father's Day. For birthdays, wedding or death anniversaries, kindly note the date of the anniversary on the front of the card in order to alert cemetery staff (same duration applies). No musical greeting cards permitted.

10.15 Articles on Floor/Ground: Any articles placed on the floor or ground are deemed to be prohibited articles, and shall not be allowed in any part of the mausoleums. Prohibited articles will be removed and disposed of without notification.

All other articles to the niche which is not covered in Sections 10.8 – 10.15 will be removed and available for pick-up at the cemetery office. These items will be kept for a period of 60 days, after which they will be disposed of without notification. The cemetery assumes no responsibility for the loss of, or damage to items removed from the mausoleums under these circumstances.

10.16 Security: Interment Rights Holders and the public are encouraged to visit the mausoleums during posted Cemetery visitation hours. Where key or entry card is provided, Interment Rights Holders will receive one (1) key or entry card to the mausoleum per crypt or niche at the time of purchase. Additional/replacement keys or entry cards may be purchased from the Cemetery office for a minimal fee.

10.17 Outdoor Niche Columbariums: Outdoor niche columbariums are located within different sections of the Cemetery and are of granite front. The outdoor niche columbariums may contain urn(s) of any material.

Niche Plaque: These columbariums are memorialized by a 12" wide x 12" high niche plaque. All niche plaques shall be manufactured in the same approved design, colour, size and layout to ensure quality control, desired uniformity and standard workmanship. All niche plaques must be presented to the Cemetery prior to installation for approval.

Bronze Vase: Only one bronze niche vase may be added to the niche plaque.

Porcelain, Ceramic or Photoplex Pictures: A porcelain, ceramic or photoplex picture, along with a bronze frame is permitted where room permits. No picture or frame may be attached to the niche except those supplied or approved by the Cemetery.

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10.18 Garden of Memories Cremation Wall: The Garden of Memories is memorialized by cremorial scrolls. Cremated remains can only be placed in the container provided for the Garden of Memories supplied by the Cemetery.

A single cremorial scroll shall be 8" wide x 4" high in size.

A double cremorial scroll shall be 8" wide x 8" high in size.

10.19 Calvary Niche Columbariums: The Calvary niche columbariums are of granite front and may contain urn(s) of any material.

All Calvary granite front niches shall be manufactured in the same approved design, colour, size and layout to ensure quality control, desired uniformity and standard workmanship.

Etching: Memorialization for the Calvary niche will be etching only. All etchings must be presented to the Cemetery prior to installation for approval.

Bronze Vase: Only one bronze niche vase may be added per granite front niche.

Photos: All photos will be etched on the granite front niche.

10.20 Gazebo 1 and Gazebo 2: All Gazebo niches are of granite front with bronze plaques. Gazebo niches may contain urn(s) of any material.

Gazebo 1 Niche Plaque: These columbariums are memorialized by a 11" wide x 13" high niche plaque. All niche plaques shall be manufactured in the same approved design, colour, size and layout to ensure quality control, desired uniformity and standard workmanship. All niche plaques must be presented to the Cemetery prior to installation for approval.

Gazebo 2 Niche Plaque: These columbariums are memorialized by a 10" wide x 10" high or 12" wide x 12" high niche plaque, depending on location of niche within the Gazebo. All niche plaques shall be manufactured in the same approved design, colour, sizes and layout to ensure quality control, desired uniformity and standard workmanship. All niche plaques must be presented to the Cemetery prior to installation for approval.

Bronze Vase: Only one bronze niche vase may be added to the niche plaque.

Pictures: Porcelain, Ceramic or Photoplex Pictures: A porcelain, ceramic or photoplex picture, along with a bronze frame is permitted. No picture or frame may be attached to the niche except those supplied or approved by the cemetery.

10.21 Gazebo 1 - Cremation Wall Bronze and Cremation Wall Granite:

Gazebo 1 - Cremation Wall Bronze: Memorialization for Gazebo 1 - Cremation Wall Bronze shall be of bronze material. The size shall be 24" wide x 14" high. The bronze marker may have a vase. All bronze markers shall be manufactured in the same approved design, colour, size and layout to ensure quality control, desired uniformity and standard workmanship. All bronze markers must be attached to a granite base. All bronze markers must be presented to the Cemetery prior to installation for approval.

Gazebo 1 - Cremation Wall Granite: Memorialization for Gazebo 1 – Cremation Wall Granite shall be of granite material. Minimum size shall be 20" wide x 10" high and Maximum size shall be a 36" wide x 14" high. No vases shall be permitted. All granite markers shall be manufactured in the same approved design, colour, sizes and layout to ensure quality control, desired uniformity and standard workmanship. All granite markers must be presented to the Cemetery prior to installation for approval.

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All markers in these sections shall be set flush with the ground unless otherwise specified on the Interment Rights Certificate. Markers shall be centered at the head of the gravesite in the designated memorial space. Markers shall be kept within the perimeter of the designated marker space and shall not encroach on any other gravesite.

Concrete urn vaults are mandatory for these sections.

Pictures, Etchings and Photographs on Markers: The Cemetery requires the written consent of the Interment Rights Holder(s) prior to the placement of any pictures, etchings or photographs. Pictures, etchings or photographs must be manufactured in a permanent, weather resistant material. Pictures, etchings or photographs of a non-permanent material will be removed and disposed of by the Cemetery without notification.

The Cemetery does not accept any responsibility or liability for the pictures, etchings or photographs should the pictures, etchings or photographs become lost, faded, cracked, damaged, or need to be removed.

10.22 Estate Columbariums: All Estate Columbariums are of granite front and may contain urn(s) of any material.

Estate Columbariums may be placed throughout any of our cemeteries. The Cemetery reserves the right to dedicate areas for placement of these Estate Columbariums.

Estate Columbariums may consist of either a bronze plaque, granite engraving or etching.

Bronze Vase(s), picture(s) and bronze frame(s) may also be added to the Estate Columbariums. No bronze vase(s), picture(s) or bronze frame(s) may be attached to the Estate Columbarium except those supplied or approved by the Cemetery.

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11.0 CREMATORIUM

11.1 Identification: Identification of the deceased; which is contained in the Cremation Application, shall be made prior to the delivery of the deceased to the Crematorium.

11.2 Cremations: The Crematorium will not cremate more than one person at a time.

11.3 Hours of Operation: The Crematorium will receive human remains Monday through Saturday from 7:30 a.m. to 3:30 p.m. A minimum of twelve (12) working hours' notice is required before a cremation can take place. The scheduling of the cremation is the sole responsibility of the Crematorium with every consideration to meet the family's request.

11.4 Identification Tags: A stainless steel identification tag will be assigned to the casketed human remains when they are delivered to the Crematorium. The tag will contain the Crematorium's name and identification number that is unique to the deceased. The tag will accompany the remains throughout the various stages of cremation and will be placed in the cremation urn or container during final packaging.

11.5 Requirements for Cremation: Prior to any cremation, the Crematorium requires:

- the original signed Application for Cremation in a form prescribed by the Crematorium;
- the Ontario Coroner's Certificate;
- the Burial permit issued by the Registrar General showing that the death has been registered;
- a signed contract;
- payment of requisite fees.

In the case of a fetus under 20 weeks a burial permit will not be issued by the provincial registering authority. The Crematorium requires a letter from a hospital or a medical practitioner in place of the burial permit.

Facsimile or emailed documents are not permitted.

11.6 Right to Refuse to Cremate: The Crematorium has the right to refuse to cremate in any case without giving any reasons.

11.7 Caskets or Containers: Human remains delivered to the Crematorium for cremation must be delivered in a closed casket or rigid container that is fully combustible. By law, the Crematorium will not cremate caskets or containers constructed of non-flammable or hazardous material or a material prescribed by the regulations under the Funeral, Burial and Cremation Services Act, 2002, of Ontario Regulation 30/11, nor will the Crematorium cremate a body in which a pacemaker or other prescribed device is present.

Under no circumstances will a Crematorium employee open the casket or container. If a funeral service is conducted using a rental casket, the rental portion of the casket must be removed and the inner casket liner closed prior to delivery to the Crematorium. Under no circumstances will the Crematorium operator accept responsibility to remove the rental portion of the casket and close the inner casket liner. The remains will be cremated in such closed casket or container that was delivered to the Crematorium.

Prior to cremation, casket handles and other exterior fittings may be removed by the Crematorium and later disposed of within cemetery grounds or recycled with the permission of the applicant.

Should it be discovered following a cremation, that a licensed Funeral Establishment Operator or other delivered a casket or container to the Crematorium made of, or containing non-flammable or hazardous materials as prescribed by the regulations, the licensed Funeral Establishment Operator or other shall be responsible to pay and/or reimburse the Crematorium for any damage that has occurred to the cremation equipment as a result of delivering such a non-combustible casket or container to the Crematorium for cremation.

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11.8 Medical Devices: The Crematorium will not under any circumstances cremate an individual with a radioactive implant, or an individual who has received microscopic radioactive treatment such as thera-seed. Medical patches, an implant heart pacemaker or other implant radioactive devices could explode during the cremation process and are to be removed by the funeral establishment or transfer service operator, or others before the deceased is delivered to the Crematorium for cremation. The purchaser of the cremation services will be liable for any damages to the Crematorium or Crematorium employee for failure to notify the funeral establishment or transfer service, or any others responsible for the removal of such a device.

11.9 Valuable Material: Due to the extreme temperatures attained during the cremation process, any valuable material is not recoverable after the cremation and should be removed before the casket or container is transferred to the Crematorium. The Crematorium and its employees are not responsible for any valuable material left in the closed casket or container at the time of delivery to the Crematorium.

11.10 Witnessing Cremations: In order for families to observe this distinctive ritual, arrangements must be made in advance with the Crematorium office to witness the commencement of the cremation process. The Crematorium's preferred time for the witnessing process would be 8:00 a.m., although the Crematorium reserves the right to schedule all cremation witnessing.

The Crematorium reserves the right to limit the number of family members to six (6) designated people in attendance to witness the initial cremation process, or to refuse admittance to the cremation room if in the sole opinion of the Crematorium, the health or safety of a family member or Crematorium employee is at risk.

The closed casket or container shall be placed into the cremation chamber by the Crematorium employee. Family members will be asked to leave the cremation room immediately following the commencement of the cremation process. If a ritual requires a small symbolic fire or the lighting of incense with the casket, any burning materials must be safely contained within a fireproof metal or earthen ware vessel approved by the Crematorium.

Only the Crematorium staff is allowed to remain in the Crematorium room during the cremation process and the subsequent procedures.

11.11 Cremated Remains of Children: It should be clearly understood that there are little, if any, cremated remains following the cremation of a fetus or a very young child.

11.12 Separating/Co-Mingling Cremated Remains: The Crematorium will not separate or co-mingle cremated remains within the Crematorium and/or Cemetery.

11.13 Contagious Diseases: It is a legal requirement that the Crematorium be notified that a death is a result of a contagious disease, prior to arrangements being made for the cremation.

If a contagious disease has been confirmed, the Crematorium reserves the right to adhere to recognized Health and Safety practices.

The Crematorium will designate the hour and manner in which cremations will be done.

11.14 Packaging of Cremated Remains: Cremated remains are placed in a temporary container, which is provided by the Crematorium without additional charge, or in a container provided or purchased by the individual or family.

11.15 Disposition of Cremated Remains: Directions for the disposition of cremated remains must be made on the Application for Cremation. The cremated remains may be held at the Crematorium and/or Cemetery office for a period of 30 days in order for the applicant to make a final decision as to the preferred form of disposition and where a date of interment has been scheduled.

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If, after a period of one year from the date of cremation, the cremated remains are not claimed and remain in the Crematorium and/or Cemetery office, the cremated remains will be interred in a common grave/crypt/niche at the discretion of the Crematorium and at the expense of the applicant. No memorial may be placed on a cremation common grave/crypt/niche.

If, after interred in a common location, the family wishes to disinter the cremated remains, retrieval and administration fees must be paid prior to disinterment and arranged directly with the Cemetery. A retrieval cannot be guaranteed.

11.16 Floral Arrangements from the Funeral Service: Floral arrangements will be received at the Crematorium only on the day of the cremation service and will be disposed of the next day without notification. The Crematorium reserves the right to limit the number of floral arrangements delivered to the Crematorium.

11.17 Pets or Other Animals: Only human remains will be cremated. The Cremation of animals is not permitted.

*Heavenly Rest Family of Catholic Cemeteries and Crematorium
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**12.0 MEMORIAL AND PRODUCTS NOT PURCHASED THROUGH THE CEMETERY
DELIVERY OF MEMORIALS AND PRODUCTS TO THE CEMETERY**

12.1 General: All paperwork and prescribed fees are required by the Cemetery prior to any acceptance of memorials or products. All paperwork and prescribed fee shall be brought to the Heavenly Rest Cemetery office.

It is the responsibility of the monument dealer/supplier or Interment Rights Holder(s)/legal representative to verify with the Cemetery all memorialization dimensions, designs, plans and specifications relative to the material, construction and proposed location prior to acceptance of the memorial(s).

Any memorial which is above ground is considered a monument and pays the prescribed fees.

12.2 Markers: The installation of all markers shall be performed by the Cemetery.

All Markers shall be delivered to the Heavenly Rest Cemetery service area as directed by the Cemetery for installation. Unless otherwise notified by the Cemetery, markers shall not be delivered for the period of November 1st through March 31st of each year as weather does not permit their installation on the gravesite.

No markers shall be delivered to the Cemetery for installation until all outstanding balances are paid in full.

No markers shall be installed until the prescribed installation fee and care and maintenance fee are paid in full at the Heavenly Rest Cemetery office.

All markers will be installed within 20 business days of acceptance, weather permitting.

12.3 Monuments: The installation of all monuments shall be performed by the monument dealer on a completed concrete monument foundation, installed by the Cemetery. The monument may also be installed by the Cemetery as required, installation fee will apply.

All monuments shall be delivered to either Heavenly Rest Cemetery, St. Alphonsus Cemetery, Assumption Cemetery, Our Lady of the Lake Cemetery, Rose Hill Cemetery or St. John the Baptist Cemetery as directed by the Cemetery for installation. Unless otherwise notified by the Cemetery, monuments shall not be delivered for the period of November 1st through March 31st of each year as weather does not permit their installation on the gravesite.

No monument shall be delivered to the Cemetery for installation until the monument foundation has been constructed by the Cemetery and the monument dealer or Interment Rights Holder(s) has been notified by the Cemetery.

No monument shall be delivered to the Cemetery for installation until all outstanding balances are paid in full.

No monument shall be installed until the prescribed monument foundation fee and care and maintenance fee are paid in full.

All foundations will be installed within 30 business days of acceptance, weather permitting.

12.4 Products: The installation of all products shall be performed by the Cemetery with the exception of memorial engraving and pictures and bronze frames.

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The Cemetery requires the written consent of the Interment Rights Holder(s) prior to the placement of any pictures, etchings or photographs. Pictures, etchings or photographs must be manufactured in a permanent, weather resistant material. Pictures, etchings or photographs of a non-permanent material will be removed and disposed of by the Cemetery without notification.

The Cemetery does not accept any responsibility or liability for the pictures, etchings or photographs should the pictures, etchings or photographs become lost, faded, cracked, damaged, or need to be removed.

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13.0 CONTRACTOR

13.1 Contractor Pre-approval Required Before Working: Any contract work to be performed within the Cemetery requires the written pre-approval of an authorized representative of the Cemetery before the work may begin. Pre-approval includes but is not limited to: landscaping, delivery of monuments and markers, inscriptions, designs, drawings, plans and detailed specifications relating to the work, proof of all applicable government approvals and permits, the location of the work to be performed. It is the responsibility of all Contractors to report to the Cemetery office and provide the necessary approvals before traveling to the gravesite to perform the work.

13.2 Permission to Perform Contract Work: Contractors employed to erect a memorial, structure, complete landscaping, or to do any other work in the Cemetery shall report to the Cemetery office and provide to the Cemetery the written consent of the Interment Rights Holder(s) prior to commencing their work. Such consent shall designate the location of the burial rights and the work to be performed.

Contractors who begin work within the Cemetery without first obtaining all proper authorizations contained herein will be asked to leave the property.

13.3 Compliance with Legislation: Any person, firm, or corporation (“Contractors”) performing any work in the Cemetery must comply with all applicable legislation including without limitation; Workers’ Compensation, Occupational Health and Safety and Environmental Protection, and maintain general liability insurance of not less than \$2,000,000 (“Coverage”). Such Contractor shall provide written proof of such Coverage at the request of the Cemetery within 72 hours of a written request and prior to commencing any work within the Cemetery.

Should a Contractor not be able to provide written proof of Coverage within the prescribed time limit, said Contractor shall be prohibited from completing any work within the Cemetery until written proof of Coverage has been provided to the Cemetery.

13.4 Cemetery By-laws Apply: All Cemetery By-laws apply to all Contractors and all work carried out by Contractors within the Cemetery grounds.

13.5 Contractor’s Liability: Contractors will conduct their operations to prevent damage to any grounds, turf, shrubs, trees, flowerbeds, memorials, vases, or any other article or natural feature in the Cemetery. Contractors shall lay planks on the gravesites, and paths over which heavy materials are to be moved, in order to prevent damage. Any damage caused by Contractors shall be rectified by the Cemetery at the expense of the Contractors.

13.6 Contractor Hours of Work: Hours of work to be determined between Contractor and Cemetery in advance. The Cemetery reserves the right to temporarily cease Contractor operations at their sole discretion if the noise of the work being performed by the Contractor is deemed to be a disturbance to any funeral or other authorized public gathering within the Cemetery.

13.7 Contractor Attire and Conduct: Contractors performing work within the Cemetery are responsible for their actions, conduct, behaviour, and attire. Shirts with sleeves, long pants and CSA approved safety boots and hats must be worn at all times. Contractors who fail to comply with the required attire will be asked to leave the Cemetery grounds. Contractors must also adhere to and comply with the Cemetery’s Code of Conduct.

13.8 Removal of Implements and Rubbish: Contractors working within the Cemetery must remove all implements, equipment and rubbish from the Cemetery at the conclusion of the completed work or as directed by the Cemetery. All work sites must be secured when left unattended.

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14.0 SACRED HEART CEMETERY (LaSalle)

GLOSSARY OF TERMS

Board: "Board" shall mean the appointed Board of Trustees for Sacred Heart Cemetery.

BURIALS

14.1 Number of Interments in a Single Adult Gravesite at Sacred Heart Cemetery: A maximum of two interments may be allowed in any single adult gravesite unless otherwise specified on the document for the purchase of the Interment Rights.

- Cremated remains of up to one person may be interred in a single adult gravesite of which a casket containing human remains has been buried, depth permitting.
- A maximum of two interment of cremated remains may be allowed in a single adult gravesite, depth permitting.

The acceptable material for an urn is bronze for interment of cremated remains.

No double depth interments are permitted.

MARKERS

14.2 Size of Markers: The following total overall size of markers (dimension of marker including base) shall apply:

Sacred Heart Cemetery allows flat bronze or granite markers only, flush to the ground. All markers must be approved by the Cemetery prior to manufacturing. All markers are the property of the Interment Rights Holder.

	<u>Maximum Total Size</u>	<u>Minimum Total Size</u>
Single Adult Gravesite	40" wide x 28" high	20" wide x 10" high
Single Children/Infant Gravesite	24" wide x 14" high	16" wide x 8" high

Effective July 1, 2012, no granite ledgers or slabs of any material are permitted.

ARTICLES PLACED ON INTERMENT RIGHTS

14.3 Fresh Flowers on Cemetery Grounds: Only fresh flowers, placed in approved bronze/metal flower vase adjacent to the memorial are permitted between March 16th to October 31st of each year. Fresh flowers that have become unsightly and empty flower vases that cannot be turned down into the ground in a receptacle will be removed and disposed of by the Cemetery without notification. Bronze vases will be inverted after October 31.

14.4 Winter Wreaths on Cemetery Grounds: Winter Wreaths are permitted only between November 1st and March 15th of each year. Winter Wreaths must be properly secured on a metal stand. In order to prepare the grounds for spring, we ask that you remove your winter wreath(s) prior to March 15th. Wreaths not removed by March 15th will be removed and disposed of by the Cemetery without notification. No plastic or other type of covering is permitted on winter wreaths.

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NICHE COLUMBARIUMS

14.5 Number of Inurnments in a Niche at Sacred Heart Cemetery:

Double Niche – A maximum of two inurnments of cremated human remains are permitted within a double niche.

Sacred Heart Niche Columbariums – Exterior

All Niches are Granite Front Niches

Granite Front Niches: Granite front niches may contain urn(s) of any material.

Granite front niches shall have a niche plaque. All niche plaques shall be manufactured in the same approved design, colour, size and layout to ensure quality control, desired uniformity and standard workmanship. All niche plaques must be presented to the Cemetery prior to installation for approval.

Niche Plaques: All niche plaques shall be of bronze material with a dark bronze finish.

All niche plaques shall be 11 ½" wide x 11 ½" high in size.

Bronze Vase: One small bronze niche vase may be installed per double niche.

Porcelain, Ceramic or Photoplex Picture: One porcelain, ceramic or photoplex picture, along with one bronze frame is permitted per double niche. No picture or frame may be attached to the niche except those approved by the cemetery.

14.6 Estate Columbariums: All Estate Columbariums are of granite front and may contain urn(s) of any material.

Estate Columbariums may be placed throughout Sacred Heart Cemetery. The Cemetery reserves the right to dedicate areas for placement of these Estate Columbariums.

Estate Columbariums may consist of either a bronze plaque, granite engraving or etching.

Bronze vase(s), picture(s) and bronze frame(s) may also be added to the Estate Columbariums. No bronze vase(s), picture(s) or bronze frame(s) may be attached to the Estate Columbarium except those supplied or approved by the Cemetery.

MEMORIALS

Ownership of Memorials: All Memorials are the property of the Interment Rights Holder except for the Columbarium Niche Fronts. In addition, any item affixed to or intended to be affixed to the Columbarium Niche Fronts are the property of the Interment Rights Holder.



HEAVENLY REST
FAMILY OF CATHOLIC CEMETERIES
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